

CHLOE SULLIVAN
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Education

Rutgers School of Law, Camden, NJ

Candidate for Juris Doctor Degree, May 2009

GPA: 3.x

Activities: Pro Bono Bankruptcy Project
Domestic Violence Project
Environmental Law Society

Rutgers University, New Brunswick, NJ

Bachelor of Arts in English Literature, May 2004

GPA: 3.x

Honors: Dean's List (4 semesters)

Activities: Cabaret Theater Company
Intramural Soccer

Experience

Oxford Marking, Somerset, NJ

Account Executive, October 2002 – present

- Created and managed small business accounts for major telecommunications company
- Trained and supervised new account executives

Summers & Chase, L.L.P., Westfield, NJ

Legal Assistant, August 2001 – August 2002

- Reviewed and summarized medical records, deposition testimony, and interrogatories in medical products liability litigation
- Maintained and updated case file databases and trial and mediation calendars

Robin's Nest Group Home, North Brunswick, NJ

Intern, September 1998 – May 1999

- Conducted group therapy sessions and intake interviews
- Coordinated efforts with contacts at the Department of Youth and Family Services

Camp Winnewald, Clinton, NJ

Head Lifeguard, Summer 1998

Skills & Interests

Baseball, skiing, travel (recent trips include: Costa Rica, Italy & Egypt)

Languages

Conversant in Russian